Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER : 180-10068-10301

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: 19.01.2022

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 11

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 6

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10068-10301

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TITLE:

DATE: 05/16/77

PAGES: 11

SUBJECTS:

HSCA, ADMINISTRATION

BACETZ, CONRAD E.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 07/07/93

OPENING CRITERIA:

COMMENTS:

Box #:1.

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

<u>.</u>	Employee Name (First-Middle-Last)		Effective Date					
1	Conrad E. Baetz	D	December 1, 1978					
	Employee Social Security Number		Type of Action					
,	390-44-4227		☐ Appointment ☐ Salary Adjustment ☐ Title Change					
	Employing Office or Committee/Subcommittee							
j	Assassinations	☐ Termin☐ Leave	nation (At close of business on effective date) without pay (Beginning with effective date above and ending of business					
(If type	e of action is an Appointment, Salary Adjustment, or Title	e Change, comp	lete appropriate information below.)					
	Position Title		Gross Annual Salary*					
		, , , , , , , , , , , , , , , , , , ,	\$32,800.00					
	ployee is a civil service annuitant (includes U.S. House of Representatives salary received from the employing office.), the gross annual s	alary shown should include the annuity received by the employ					
If Con	nmittee Employee, complete appropriate item below.	•						
	1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Pro	fessional.						
	2. Special (Investigative staff of Standing Committee		mittee: Authority—H. Res 956 of 95th Congress					
	opening (on games of or	,	miles Asimonly III Kos Congress					
	3. Deloint Committee.							
	3. ☐ Joint Committee.							
(If Emp	3. Joint Committee. ployee of an Officer of the House, complete item below.	ow.)						
(If Emp		•	ep					
	ployee of an Officer of the House, complete item belower. Position NumberIf applicable, Level of the House, complete item belower. I certify that this authorization is not in violation.	velSte						
	ployee of an Officer of the House, complete item belower. Position NumberIf applicable, Level of the Level of the House, complete item belowes.	relSte	S.C. 3110(b), prohibiting the employment o					
relativ	ployee of an Officer of the House, complete item belower. Position NumberIf applicable, Level of the Level of the House, complete item belowes.	relSte	S.C. 3110(b), prohibiting the employment o					
relativ	Position NumberIf applicable, Level certify that this authorization is not in violates. December 11 78	relSte	S.C. 3110(b), prohibiting the employment o					
relativ Date_	ployee of an Officer of the House, complete item belower. Position NumberIf applicable, Level of the Level of the House, complete item belowes.	relSte	S.C. 3110(b), prohibiting the employment o					
relativ Date_	Position NumberIf applicable, Level of the House, complete item belows: I certify that this authorization is not in violates. December 11	relSte	(Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman					
relativ Date_ (If appro	Position Number	es under the H	(Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairan (Title—If Member, District and State) ouse Classification Act and for Committee emon the Budget, and the Joint Committees, must					
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relative Date_ (If appro	Position Number	es under the H	(Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) ouse Classification Act and for Committee emon the Budget, and the Joint Committees, must be an airman, Committee on House Administration ID Benefits					

PAYROLL AUTHORIZATION FORM (Please Use Typewriter U.S. HOUSE OF RE or Ballpoint Pen) Washington, I	
To the Clerk of the House of Representatives:	
I hereby authorize the following payroll action:	
Employee Name (First-Middle-Last)	Effective Date
Conrad E. Baetz	12/31/78
Employee Social Security Number	Type of Action
	☐ Appointment
390-64-4227	☐ Salary Adjustment
Employing Office or Committee/Subcommittee	☐ Title Change
	Termination (At close of business on effective date)
Assassinations	☐ Leave without pay (Beginning with effective date above and ending
,	close of business
type of action is an Appointment, Salary Adjustment, or Title Cl	hange, complete appropriate information below.)
Position Title	Gross Annual Salary*
Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profess 2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. Employee of an Officer of the House, complete item below.)	r Select Committee: Authority—H. Res. 256_of5th_Congress.
Position Number	Step
I certify that this authorization is not in violation latives.	
nte January 2	
nte_January 2	(Signature of Authorizing Official) LOUIS STORES,
appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	(Signature of Authorizing Official)
	(Signature of Authorizing Official) LOUIS STOKES, (Type or print name of Authorizing Official)
(Type or print name and title of above official) All appointments and salary adjustments for employees appears, except those of the Committee on Appropriations, the exapproved by the Committee on House Administration.	(Signature of Authorizing Official) LOUIS STOKES, (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) under the House Classification Act and for Committee em-
(Type or print name and title of above official) All appointments and salary adjustments for employees appears, except those of the Committee on Appropriations, the approved by the Committee on House Administration. APPROVED:	(Signature of Authorizing Official) LOUIS STORES, (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) under the House Classification Act and for Committee em- Committee on the Budget, and the Joint Committees, must
(Type or print name and title of above official) All appointments and salary adjustments for employees by eas, except those of the Committee on Appropriations, the approved by the Committee on House Administration. APPROVED:	(Signature of Authorizing Official) LOUIS STORES, (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) under the House Classification Act and for Committee em- Committee on the Budget, and the Joint Committees, must
appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees byees, except those of the Committee on Appropriations, the approved by the Committee on House Administration.	(Signature of Authorizing Official) LOUIS STORES, (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) under the House Classification Act and for Committee em-Committee on the Budget, and the Joint Committees, must Chairman, Committee on House Administration ID Benefits

(Revised: August 1, 1977)

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PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date				
Conrad B. Baetz	October 1, 1978				
Employee Social Security Number	Type of Action				
390-44-4227	Appointment Salary Adjustment				
Employing Office or Committee/Subcommittee	☐ Title Change				
Assassinations	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business				
If type of action is an Appointment, Salary Adjustment, or Ti	itle Change, complete appropriate information below.)				
Position Title	Gross Annual Salary*				
	\$25,800.00				
* If employee is a civil service annuitant (includes U.S. House of Representative) plus the salary received from the employing office.	ves), the gross annual salary shown should include the annuity received by the employ				
If Committee Employee, complete appropriate item belov	w.)				
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Pr	rofessional.				
2. Decial University staff of Standing Committee	ee) or Select Committee: Authority—H. ResofofCongress				
vpostar (introdugative start of oranging confining	eel of Select Committee, Allthority—H Rac St. St. Committee				
3. Joint Committee.					
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	elow.) evelStep				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	elow.)				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	elow.) evelStep lation of 5 U.S.C. 3110(b), prohibiting the employment o				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	elow.) evelStep lation of 5 U.S.C. 3110(b), prohibiting the employment o				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	elow.) evelStep lation of 5 U.S.C. 3110(b), prohibiting the employment o				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number I certify that this authorization is not in violetelatives.	evelStep lation of 5 U.S.C. 3110(b), prohibiting the employment o (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official)				
3. If Employee of an Officer of the House, complete item be Position Number	lation of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) (Title-If Member, District and State) ees under the House Classification Act and for Committee emthe Committee on the Budget, and the Joint Committees, must				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	lation of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) (Title-If Member, District and State) ees under the House Classification Act and for Committee emthe Committee on the Budget, and the Joint Committees, must				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	lation of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) (Title-If Member, District and State) ees under the House Classification Act and for Committee emthe Committee on the Budget, and the Joint Committees, must				
3. Joint Committee. If Employee of an Officer of the House, complete item be Position Number	evelStep lation of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) ees under the House Classification Act and for Committee emthe Committee on the Budget, and the Joint Committees, must D:				

PAYROLL AUTHORIZATION FORM.

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Conrad E. Baetz	March 1, 1978
Employee Social Security Number	Type of Action
390-44-4227	☐ Appointment S☐ Salary Adjustment
Employing Office or Committee/Subcommittee	☐ Title Change
Assassinations	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business) Specify Date
(If type of action is an Appointment, Salary Adjustment, or Title Char	nge, complete appropriate information below.)
Position Title	Gross Annual Salary*
Staff Investigator	\$24,000
* If employee is a civil service annuitant (includes U.S. House of Representatives), the graphus the salary received from the employing office.	ross annual salary shown should include the annuity received by the employ
(If Committee Employee, complete appropriate item below.)	
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	nal.
2. Special (Investigative staff of Standing Committee) or So	
The state of the s	cicci committee. Admonty—ii. Res. 2.2 2.012 2.60Udless
E-43-476	Č.
3. Doint Committee.	
3. Joint Committee.	
3. Joint Committee.	
3. ☐ Joint Committee. (If Employee of an Officer of the House, complete item below.)	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official)
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official)
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official)
(If Employee of an Officer of the House, complete item below.) Position Number	Step
(If Employee of an Officer of the House, complete item below.) Position Number	Step
(If Employee of an Officer of the House, complete item below.) Position Number	Step
(If Employee of an Officer of the House, complete item below.) Position Number	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C: 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) der the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, must

(Revised: August 1, 1977)

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Conrad E. Baetz	Q/1/77					
	8/1/77					
Employee Social Security Number (1997)	Manager of Action (1997) Actio					
390 44 4227	☐ Appointment					
Employing Office or Committee	Salary Adjustment					
Assassinations Committee	☐ Termination (At close of business on effective date)					
If type of action is an Appointment or Salary Adjustment, co	omplete the following information.)					
Position Title	Gross Annual Salary					
Staff Investigator	\$22,000.00					
If Committee Employee, complete appropriate item below)						
	ofessional: A the result was bloomed to the same of th					
2. Special or Select Committee: Authority—H. Res.	of 95th Congress. As a second of the first of the second o					
3. Joint Committee.						
If Employee of an Officer of the House, complete item below	w.)					
Position NumberIf applicable, Leve	el <u>nna S</u> tep <u>na S</u> enanda (1986)					
l certify that this authorization is not in violati	ion of 5 U.S.C. 3110(b), prohibiting the employment o					
relatives.	ion on 5 o.s.c. stroloj, prombinigane employment o					
Pate						
Zuie, 17, /	LOUIS STOKES					
en descriptions de la communication de la com	(Type or print name of Authorizing Official)					
	4.4.74 G 8 472-043 8					

myses the large to the Copy for Initiating Office or Committee and and the management of

MEMORANDUM

TO: Tom Howarth

FROM: G. Robert Blakey

DATE: August 15, 1977

SUBJECT: Salary Adjustment

This is to authorize an increase in salary to \$22,000 for Conrad E. Baetz.

To the Clerk of the House of Representa	tives:	r		· · · · · · · · · · · · · · · · · · ·	1	
I hereby authorize the following payroll o		•			·	• .
						,
Employee Name (First-Middle	-Last)	J	<u>Effec</u>	tive Date	-	
Conrad E. Baetz		8/1/7	7			
Employee Social Security Nur	mber		Type	of Action		
390 44 6227		- 22 App	ointment	`)	\
Employing Office or Commit	ttee	☐ Sala	ry Adjustment	<u>.</u>		de tradicion (28 M)
- Assassinations		☐ Tern	nination (At close of I	ousiness on eff	fective date)	
f type of action is an Appointment or Salary	y Adjustment, comp	olete the fo	llowing informati	on.)		
Position Title			Gro	oss Annual Sa	lary	
Staff Investigator		•	\$20,000	33 Allitual 3a	iiaiy	· •
Committee Employee, complete appropria 1. Standing Committee: Staff—C 2. Special or Select Committee: Au 3. Joint Committee.	Clerical or Profes		Congress.		<i>;</i>	,
 Standing Committee: Staff— C Special or Select Committee: Au Joint Committee. Employee of an Officer of the House, com Position Number	Clerical or Profeson	of <u>9</u> Ste	:P	hibiting the	e employm	ent (
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1. Standing Committee: Staff—CO 2. Special or Select Committee: Au 3. Joint Committee. Employee of an Officer of the House, com Position Number	Clerical or Profeson	of 5 U.S. Stoke	(Signature of Autho (Type or print name of A (Title—If Member, Di	rizing Official) strict and State) Act and fo	or Committees	e em
1. Standing Committee: Staff—C 2. Special or Select Committee: Au 3. Joint Committee. Employee of an Officer of the House, com Position Number	Clerical or Profest Pr	of 5 U.S. Stoke	(Signature of Author) (Type or print name of Author) (Title—If Member, Diese Classification on the Budget, an	rizing Official) strict and State) Act and fo	or Committees	e em
2. Special or Select Committee: Au 3. Joint Committee. f Employee of an Officer of the House, com Position Number	Clerical or Profest Pr	of 5 U.S. Stoke	(Signature of Author) (Type or print name of Author) (Title—If Member, Diese Classification on the Budget, an	rizing Official) strict and State) Act and fo	or Committees	e em

NW 68261 Docld:32243267 Page 9 OFFICE: Edwardsville 692-4433



COUNTY JAIL: 692-4422

SHERIFF OF MADISON COUNTY

EDWARDSVILLE, ILLINOIS 62025

May 16, 1977

Mr. Stephen Fallis Select Committee on Assassination House Annex No. 2 United States House of Representatives 400 Second Street, S.W. Washington, D. C. 20515

Dear Mr. Fallis:

I have been advised by Ms. Sheila Lee, Staff Counselor, Select Committee, to communicate with you regarding possible employment by the committee.

Ms. Lee inquired as to my availability for possible full-time work with the Select Committee. I advised her because of my personal situation here, what with building a new house, etc., it would be extremely difficult for me to relocate to the Washington area for an extended period of time.

However, I talked with Ms. Lee this morning and a suggestion was made that I possibly could come to Washington and work for the committee on a trial thirty-day period. This would give me the chance to evaluate the situation and give your organization time to evaluate me and my performance.

Should you wish to consider this type of arrangement, please advise and we shall explore this situation further. On that basis, I will withhold any questions regarding salary, expenses, etc., until such time as you indicate whether the suggestion is amenable to your particular operation.

Thanking you for your time and attention.

Sincerely,

Conrad Baetz

CB:rt cc Ms. Lee

MEMBER



FIRST LINE OF DEFENSE IN LOCAL SELF GOVERNMENT



OFFICE: Edwardsville 692-4433



COUNTY JAIL: 692-4422

JOHN MACHWAEJN ASSASSINATIONS

SHERIFF OF MADISON COUNTY EDWARDSVILLE, ILLINOIS 62025

May 16, 1977

Mr. Stephen Fallis Select Committee on Assassination House Annex No. 2 United States House of Representatives 400 Second Street, S.W. Washington, D. C. 20515

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Thanking you for your time and attention.

Sincerely

Conrad Baetz

CB:rt cc Ms. Lee

MEMBER



FIRST LINE OF DEFENSE IN LOCAL SELF GOVERNMENT



MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

brother-in-law father nephew mother niece sister-in-law husband stepfather son daughter stepmother wife brother father-in-law stepbrother sister mother-in-law stepsister half-brother uncle son-in-law aunt daughter-in-law half-sister first cousin

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

Do	I	am n	ot re	late	d to	any	cui	rrent	(95th	Cong	gress)	Memb	er of	Congr	ess.
			elate e spe			urrer	it ((95th	Congre	ess)	Member	of	Congr	ess.	* *
			·			11-11-11-11-11-11-11-11-11-11-11-11-11-					,				

Signature of Employee

8/1/77

MEMORANDUM

TO:

Mr. Blakey

FROM:

Robert J. Lehner

DATE:

July 20, 1977

SUBJECT:

Conrad Baetz - Investigator

Mr. Baetz has agreed to take a position with us as Staff Investigator assigned to the Martin Luther King, Jr. Task Force. After an initial period here reviewing the case, he will be assigned to the Missouri-Illinois area.

He will start on August 1, 1977 at \$20,000.

RJL:ek

01K, 9B 9-20-77

390.44.4227